

VILLAGE OF JEMEZ SPRINGS
Municipal Office



ROBERT M. WILSON
Mayor

ROGER SWEET
Mayor Pro-Tem

080 Jemez Springs Plaza
PO Box 269, Jemez Springs, NM 87025
Phone (575) 829-3540 • Fax (575) 829-3339
Yvonne Dickey, Clerk/Treasurer
vclerk@jemezsprings-nm.gov

Website: www.jemezsprings-nm.gov



MANOLITO SANCHEZ
Trustee
DAVID RYAN
Trustee
DR. JULIETTE MULGREW
Trustee

Minutes for the Regularly Scheduled Council Meeting
July 19, 2017 6:00 p.m.
Village Council Room

1. Call to Order

The meeting was called to order at 6:00 p.m. Present at the meeting were Mayor Wilson, Mayor Pro-Tem Sweet, Trustees Sanchez, Ryan and Mulgrew, Librarian Phillips, Chief Nuñez, Fire Chief Dwyer, Clerk/Treasurer Dickey, Tanya Struble and Greg Mondragon of Racing Southwest.

2. Pledge of Allegiance

The Mayor led the Pledge of Allegiance

3. Approval of Agenda-Trustee Ryan moved that the agenda be approved. Mayor Pro-Tem Sweet seconded and the agenda was unanimously approved.

4. Approval of Minutes from the June 21st Meeting-Mayor Pro-Tem Sweet moved that the minutes be approved as written. Trustee Ryan seconded, and the minutes were approved as written.

5. Joy Bandy-4th of July Recap-Ms. Bandy was unable to attend.

6. Reports Submitted/Not Submitted

a. Maintenance-Submitted

b. Bath House-Submitted. Mayor Pro-Tem Sweet asked if the bath house lost money in the month of June. Mayor Wilson confirmed that June was a bad month due to the Cajete Fire and the oppressive heat. July is already looking better. Trustee Ryan asked if the hole was fixed after the leak repair. Mayor Wilson reported it had been fixed.

i. Approval of new hires and resignations-

c. Library-Submitted

d. Court-Submitted

e. Wastewater-Submitted

- f. *Police Chief-Submitted. Chief Nuñez explained that a full after-action report is available on the Racing Southwest event should anyone want to see it. There were no incidents within the Village. Given the size of the event (over 2,500 cars and 3,000 people) the event was quite successful. Increased law enforcement presence helped to “weed out” people who were wild. Mayor Pro Tem stressed that the impact of that many visitors on one day is immense and urged better parking control to keep cars off the walkway (and thus pedestrians out of the street). One local store did report to Mayor Wilson that they had increased business during the event. Mr. Mondragon thanked the council for allowing the event. He described it as a learning experience and said many of the vendors were successful. His organization would like to come again if the council will allow. Then, as agreed, Mr. Mondragon presented a donation to the Volunteer Fire Department. It represented a share of the earnings from the event and was in the amount of \$600.00. Chief Nuñez then gave a brief update on the progress towards stopping the ongoing rash of burglaries.*
 - g. *Planning & Zoning Committee-Not Submitted*
 - h. *Fire Department-Submitted*
 - i. *Lodgers’ Tax Board-Submitted*
7. *Village Clerk’s Report-Ms. Dickey submitted a written report, copies of which are available at the Office. To summarize, Village finances are stable, most departments stayed within their budgets, and data collected over the past fiscal year has been carefully considered in the creation of the Budget for Fiscal Year 2018.*
8. *Resolution 2017-010 Adjusting the 2016-2017 Budget-It is necessary to adopt a resolution Adjusting the 2016-2017 Budget for the few departments that exceeded their budget. This adjustment, or “BAR” will help us avoid an audit finding and make the budget and actual expenditures come more closely in line. Trustee Ryan moved that the Resolution be adopted. Mayor Pro-Tem Sweet seconded, and the resolution was adopted unanimously.*
9. *Resolution 2017-011 Approving the 4th Quarter Budget Report for Submittal to DFA-The Quarterly Report for the final Quarter of FY 2017 has been prepared and presented to the Council. Trustee Sanchez moved that the Council adopt Resolution 2017-011, approving the report as prepared. Trustee Ryan seconded, and the resolution was adopted with none opposing.*
10. *Resolution 2017-012 Approving the Operating Budget for FY 2017-2018-Dr. Mulgrew moved that the Operating Budget for FY 2018 be approved by the council and that Resolution 2017-012 be adopted. Trustee Ryan seconded. The resolution was adopted unanimously.*

11. Resolution 2017-013 Approving Public Safety Communications/Dispatch Contract-*Trustee Sanchez moved that the contract be approved by adoption of Resolution 2017-013. Mayor Pro-Tem Sweet seconded. A roll call vote followed with the following results: Mayor Wilson, aye. Mayor Pro-Tem Sweet, aye. Trustee Ryan, aye. Trustee Sanchez, aye. Trustee Mulgrew, aye.*
12. ICIP-Discuss the process of drafting the ICIP so Council can prepare to pick priorities next meeting-*Ms. Dickey will send a copy of the last ICIP by email to each of the council members so they can begin to think of what priorities should be selected this year. Mayor Wilson encouraged the council to talk to people in the Village and get input on the infrastructure needs of the Village.*
13. Fixed Assets Certification-*Mayor Wilson explained that we need to show a list of fixed assets to the council so they are aware of what assets belong to the Village. This is done in preparation for the audit. He went over a spreadsheet that was presented to the council. Trustee Ryan moved that the listing of Fixed Assets be approved. Trustee Sanchez seconded, and the certification was unanimously approved.*
14. Discuss and Act on Salvage Sale-*Mayor Wilson explained that in order to sell off salvage items, we simply need council approval authorizing the sale of the items. The list of items and the time of the sale will be published in the Thunder when the time is appropriate. Mayor Pro-Tem Sweet moved that the sale be approved. Dr. Mulgrew seconded, and the motion passed with no opposition.*
15. Appoint Adam Sweet to Lodgers' Tax Board and Mike Nealeigh to P & Z Commission-*Mayor Wilson explained that Mr. Nealeigh and Mr. Sweet have volunteered to help in these positions. Trustee Sanchez moved that Mr. Nealeigh be appointed to the P & Z Committee and Mr. Sweet be appointed to the Lodgers' Tax Board. Trustee Ryan seconded, and the nominations were unanimously approved.*
16. Mayor's Report-*Mayor Wilson explained that he would like to explore the possibility of placing an electronic sign on the side of the old firehouse (old legion) facing the highway. The main purpose of the sign would be to provide advertising and better exposure for the bath house; however, it could also function as emergency notification (for instance, "Highway 4 is closed at La Cueva due to fire. "). He has been working with P & Z, but also asked the council members to talk to folks here in the Village to get opinions. Mayor Wilson also reported that he has been attending economic development meetings with an alliance from Sandoval, Los Alamos, and Bernalillo Counties. The hope is that potential funding sources can be identified and pursued. Trustee Sanchez expressed interest in participating as well, so Mayor Wilson will forward the information to him.*
 - a. *Mayor Pro-Tem-Mayor Pro-Tem Sweet noted that the bridge near the historic site has been tagged. Chief Nuñez agreed to talk to NMDOT and*

- ask them to paint over the tagging. Mayor Pro-Tem Sweet also expressed displeasure at the way JMEC trimmed the tree at Mooney and Highway 4.*
- b. Trustee Mulgrew-Trustee Mulgrew had nothing to report.*
 - c. Trustee Sanchez-Trustee Sanchez had nothing to report.*
 - d. Trustee Ryan-Trustee Ryan congratulated Chief Niñez on the plans Nuñez put in place to make the SW Racing event go more smoothly and the way he collaborated with other law enforcement agencies to minimize the impact on the Village during that event.*

17. Adjournment-Trustee Sanchez moved that the meeting be adjourned at approximately 8:30 p.m. Trustee Ryan seconded and the meeting was unanimously adjourned.

Approved at the 8/16/17 Meeting



Robert M. Wilson, Mayor



Yvonne Dickey, Clerk/Treasurer